

### Completing this form

## TfL Cycling & Walking Grants Application Form 2020

Walking & Cycling Grants London (WCGL) is a grants programme funded by Transport for London in partnership with The London Marathon Charitable Trust and administered by Groundwork London. The programme is aimed at groups that are traditionally under-represented in walking or cycling (through income, health, ability, skills and access to information or equipment).

### Completing this Form:

Please complete and submit this application form if you are wishing to apply for funds from the Walking and Cycling Grants London. Please ensure you read the [Application guidelines](#) and the [Guide to planning your project](#) before completing this application form. These documents contain key information on both completing this application form and developing your walking/cycling project. It is also strongly recommended that you read the Model Application.

Your application may be rejected if you do not provide all the information required for us to make an assessment. Your application form will be assessed, and if your organisation and project are eligible for funding it will be shortlisted to be reviewed at a Grants Panel meeting, where a panel of individuals will decide whether to fund your project.

### Before completing your application form, please make sure you are able to meet the following requirements:

- Must operate within Greater London
- Your organisation must be one of the following:
  - a. A constituted community group (an organisation or association of persons with the primary aim of working to provide services and benefits to the community)
  - b. A charitable or third sector organisation
  - c. A not for profit organisation, Community Interest Company (CIC) or Social Enterprise
- Activity Criteria: your project will encourage beneficiaries to walk or cycle as a means of transport, exercise or leisure for infrequent, lapsed or new walkers and cyclists. This should include but it is not limited to encouraging beneficiaries to walk or cycle more often and/or to feel safer or more confident when walking or cycling.
- Participant Criteria (reaching diverse communities): Your project will encourage groups that are traditionally under-represented in walking or cycling, where individuals have barriers to walking or cycling such as income, equipment, health, social reasons, ability, skills or access to information which may be overcome

through participation. For example: Ethnic minority groups, disadvantaged groups (including issues such as low income, lack of outside space, living space in homes, receipt of benefits, free school meals and other social issues), NEETs (not in education, employment or training), disability groups (physical, sensory, mental health, other), people in respite care, people with a limiting long term illness, young people (up to 24), women, people 60 years of age or more, LGBTQ+, homeless, refugees or asylum seekers, people with non-physical health problems (learning difficulties, mental health concerns), or people from other under-represented groups.

Yes **Please tick the box to confirm you answer 'Yes' to the above statements**

#### **Additional Information and Support for completing the application:**

Please refer to the Online application user guide for help on how to fill out this form. To access this document, please click [here](#).

Please provide us with sufficient information to establish if your project is eligible for grant funding. Find out more about [Walking and Cycling Grants London](#).

**For further help on filling out this form, please contact Groundwork on 0207 239 1390 or by emailing [wagl@groundwork.org.uk](mailto:wagl@groundwork.org.uk)**

**You can navigate through different parts of the form by using the stage tabs at the top of the page. Please avoid using the back button in your web browser, otherwise you may lose work.**

**You will also have the opportunity to review your completed form prior to submission.**

**We strongly advise you use Internet Explorer or Mozilla Firefox, as other web browsers do not fully support the application form.**

### **Applicant details**

## **Part 1 - Applicant details**

### **Main contact for application**

This should be the person who is responsible for this application and answering any questions that we may have

#### **1.1 First Name**

Anika

#### **Last Name**

Bhattacharyya

#### **1.2 Name of organisation / group you represent**

Tower Hamlets Bangla Cycling Club

1.3 Please provide the full postal address of your organisation

Address Line 1

1 Address House

Address Line 2

Address Street

Address Line 3

London

Postal Code

E1 65E

1.4 Telephone Number

02070000000

1.5 Email Address

Anika@emailaddress.com

**Project delivery person contact details**

This should be the person who will be responsible for the delivery of the project and will be contacted to answer queries relating to the project, if you are successful.

1.6.a First Name

laboni

Last Name

Bhattacharyya

1.6.b Position Held in Organisation

Volunteer Coordinator

1.6.c Office Phone

02070000000

1.6.d E-mail

laboni@emailaddress.com

1.7 Where did you find out about Walking and Cycling Grants London (WCGL)?

Internet search

## About your organisation or group

### 1.8 What is the nature of your organisation? Please tick as appropriate

Please note that you will be asked to provide evidence about the legal status of your organisation  
Voluntary/Community Group

### If 'other', please describe

Max. 200 words

### 1.9.a Does your organisation have a bank account?

If your application is successful we will pay the grant to your organisation directly. For this to happen, your organisation needs to have a bank account. Please note that personal bank accounts are not suitable. Setting up an organisation's bank account can take some time. We recommend you start this process as soon as possible

### Please tell us whether your organisation has a bank account

No

### 1.9.a If you have answered 'no' to the question above and you would like the grant to be paid into another organisation's bank account, please provide the name of the organisation that will administer the payments of your grant.

Please note that if you are successful we will ask you to provide evidence of the legal status of the other organisation and proof that they have agreed to administer the payments of your grant on your behalf.

Bangladeshi Women's Charity

### 1.9.c Please explain why it is necessary for the payment to be made into another organisation's bank account.

We do not currently have a bank account.

We have strong ties with the charity. They support a number of projects in the area and ring-fence funding for those projects within their accounts.

Details are available upon request.

We would consider setting up our own bank account in the future.

## About the grant you are applying for

### 1.10 Has your organisation received a Walking and Cycling Grants London (WCGL), Cycling Grants London (CGL) or Community Cycling Fund for London (CCFL) grant in the past?

Yes

If you answered 'no' go to question 1.11.

1.10.a If you answered 'yes' to the question above, please note that projects that have previously received WCGL/CGL/CCFL funding can only apply for funding again if they are applying to fund a new project.

Select whether you are applying again to fund a new project.

Please see the guidance notes for detailed information on what we consider a 'new' project to be.

Yes

1.10.b Please indicate below how the project you are wishing to fund is new and differs from your previous project.

Max. 150 words

We received funding to deliver maintenance training to the Bengali community in Tower Hamlets, based near Mile End Park.

This project is a new project in that it provides resources for cycling in Banglatown specifically, with the aim of increasing both access and confidence in cycling. The project targets teenage females specifically, and focuses on the barriers they face in relation to cycling, rather than the Bengali population as a whole.

1.11 Please indicate which grant years you are applying for by entering the grant sum/s below for each separate year. You are entitled to request £10,000 over three years

You can only apply for year two and year three grants at the same time that you apply for the year one grant

At the end of each funding year your project will be assessed to determine whether it was delivered according to plan. Funding for year two and year three will only be released if this condition has been met. For more detailed information on funding please refer to the application guidelines.

Year one - up to £5,000

4951.30

Year two - up to £3,000

2136.30

Year three - up to £2,000

1946.30

Total

9033.90

## Project description

### Part 2 - Project description

2.1 Name of your project

Bikes in Banglatown

2.2.a Is the project being delivered at the same address as the organisation address?

No

2.2.b Full address of where the project will be delivered

Please fill in with your organisation's address if this is where the project will be delivered

Project Address Line 1

Bangladeshi Community Centre

### Project Address Line 2

Address Lane

### Project Address Line 3

London

### Postcode

E1 6FF

### 2.3 London borough(s) where the project will be delivered

Please list all

Tower Hamlets

### 2.4 Project description

Please explain what your project is, what the aims of the project are, how it will be delivered, what equipment will be used and how it will contribute to the aims of WCGL, as set out in the Application guidelines

Be as clear, specific and detailed as you can. Bear in mind that the individuals assessing your application will not have previous knowledge about your project or organisation.

#### Please give a description of your project idea

Banglatown in the East End of London is a densely populated area with a high proportion of Bangladeshi residents. According to the 2011 Census, 41% of the Spitalfields and Banglatown ward identify themselves as of Bangladeshi Ethnicity, and 41.5 % of residents identify themselves as Muslim.

Bengali and Muslim groups are often under-represented in cycling. Evidence suggests that this under representation is even more acute for females within these groups.

The project aims to change this state of affairs by providing cycling training and resources to teenage girls in the locality during an important stage in their development. This will provide a foundation for participants to continue to cycle as they grow older, and become increasingly more independent on a bike. This includes confidence to use cycling for exercise, transport and leisure.

As all members of the project delivery team live within the locality and are Bangladeshi, they are sensitive to the needs of the community in cultural, community and religious contexts. In addition, all members of the team speak Bengali, and so are able to communicate with participants' parents and carers.

Using female only instructors and ride leaders will create a safe space for participants to learn in, and reassure participants and carers alike that cultural values will be upheld.

The project will consist of 5 elements:

- A pool of 20 standard bikes will be purchased and stored in the community centre, with a range of sizes (24 and 26 inch wheel bikes).
- Ride leader and instructor training for those involved in the project – 4 females to attend.
- Monthly basic maintenance training workshops in the second half of the project year.
- Weekly 3 hour sessions, again in the second half of the project year for 8 to 10 participants will be run to increase confidence on the bike (both theory and practical), leading to a number of led rides round quieter streets in the borough. These sessions will also look at possibilities for cycling whilst wearing modest clothing.
- In the latter part of the project, less formal led rides, for participants aged 16 and over, using the London cycle hire scheme. The bike hire fee would be met by participants. These will help

participants understand how the scheme works and the independence that can come from using it.

At the end of the 3 year project we hope to have brought a substantially larger group of teenage girls to a standard where they are confident to cycle on their own and enjoy the cycling infrastructure that London has to offer, which is improving all the time. Over the three years suitable participants will have the opportunity to train as ride leaders, and assist instructors in delivering the project.

## 2.5 What skills and resources does your organisation have that will enable you to deliver your project?

- All individuals who will run the project have previously organised a project promoting access to cycling.
- All individuals who will run the project have up to date DBS (Disclosure and Barring Service) certificates, and have run a number of projects with children and vulnerable individuals.
- The organisation runs the Tower Hamlets Bangladeshi Cycling Club on a voluntary basis, which is a free to join club with different levels of riding catered for.
- One individual who will be responsible for and lead the project works as a Project Manager at a cycling infrastructure charity.

### Participants and recruitment

## Part 3 – Participants and recruitment

3.1 Thinking about the people you are looking to engage with, which **three** groups of people will get the greatest benefit from your project?

Please select **three** only.

Ethnic minorities

Young people (up to 24)

Women

If selected 'Other' please list in the box below

3.1.a If you selected Ethnic Minorities above, please indicate which individual groups will have the greatest benefit from your project below.

Mixed / Multiple ethnic groups

Asian / Asian British

Asian / Asian British-Indian

Asian / Asian British-Pakistani

Asian / Asian British-Bangladeshi

Black / African / Caribbean / Black British

Other ethnic group

3.2 Any further information you think is useful please detail below

The project will engage with Bangladeshi teenage girls living in Tower Hamlets, especially within the Banglatown ward which is a very densely populated part of the borough.

## Barriers to walking and cycling

What barriers to walking or cycling (as a means of transport, exercise or leisure) exist for your target group(s) that your project aims to address to encourage them to walk or cycle more often or more safely? How will those barrier(s) be overcome?

Ways to address cycling barriers could include: provide access to bikes, provide cycle and/or maintenance training, expose them to cycling, employing local cycling advocates, providing talks on cycling, providing bike fitting, employing staff who are from the target group themselves, running activities at a time and in a location suitable to the participants.

Ways to address walking barriers could include providing participants with a reason to engage in regular walking activities, providing information on local walking routes to local attractions, providing high visibility vests to ensure safety, providing pedometers to monitor and track progress, employing staff who are from the target group themselves, running activities at a time and in a location suitable to the participants.

### 3.3 Please describe what barriers exist for your participants and how these will be addressed through your project.

Barriers are:

- Access to bikes and storage space;
- Cost of maintenance;
- Confidence and safety concerns;
- Low level of cycling in community;
- Tight knit nature of community;
- Fitness and mobility;
- Cultural restrictions.

These barriers will be overcome by:

- Providing a stock of bikes for participants to learn to ride without having to buy a bike. Storing bikes in the community centre will not occupy space in participants' housing.
- Providing maintenance workshops will alleviate costs of upkeep, as participants will learn to undertake simple tasks themselves.
- Providing cycle training to participants to build confidence, gain understanding of cycle safety and awareness of road users.
- Exposing potential participants to cycling during formative years, increase confidence and therefore address low levels of cycling in target group.
- Project delivered by individuals embedded in the community, who have experience of community work.
- Discussion with male and female community leaders, including religious figures, regarding appropriate project delivery to secure support (this process has started) and alleviate concerns of participants and guardians. E.g. using female instructors and ride leaders.
- Discussions above will help develop how needs of modest dress can be compatible with cycling.

### 3.4 How are you planning to reach and engage with these groups?

We will be working with our current networks around Tower Hamlets to spread through word of mouth as well as through their contacts, and they are going to promote the project through their mailouts to the community. We will also put up posters around community centres, bike shops, mosques and shops around the local area, and as the project gets going we will make sure participants spread the word around the community. Bangladeshi Women's Charity have also agreed to publicise the project through their extensive network too with flyers and on their weekly newsletter.

### 3.5 What is the total expected number of participants engaged per year?

Please Note: This should be **new** participants for that year only, and not accumulative or participants who have continued. Example: If you are aiming to engage 50 participants each year, this would be:



Year one: 50  
Year two: 50, not 100  
Year three: 50, not 150

Year one  
80

Year two  
70

Year three  
70

### 3.6 Detail how you have calculated the number of participants your project will engage with

The stock purchased will allow 20 participants at any one time.

Cycling confidence sessions will take place on Wednesday evenings and Saturday afternoons. Each session will accommodate 2 groups of 8 to 10 people, split according to ability. Each group will have the opportunity to attend a session once a fortnight. This allows for eight groups in total. It is expected maintenance session attendees will also be participants in the confidence sessions.

In years two and three it is expected that a new group of 60 to 80 participants will become involved (calculated on the same basis as for Year 1). It is expected the majority of those involved in Year 1 will continue to be involved in led rides. The drop out rate after year 1 has been estimated at 8 people (10%). This same drop out rate has been used between year 2 and 3.

### 3.7 What is the total expected number of volunteers involved in the project per year?

Year one  
5

Year two  
5

Year three  
5

### 3.8 How many participants are expected to progress to becoming volunteers per year?

Year one  
5

Year two  
7

Year three  
10

## Project plan and calendar

### Part 4 - Project plan and calendar

#### 4.1 What is the duration of your project?

Expected Start Date

18/01/2021

Expected End Date

01/09/2023

#### 4.2 Project set up and delivery calendar

Make sure you familiarise yourself with the WCGL Calendar in Appendix 1 and the Payment of grant information (including spending deadlines) in section 7.4 of the Application guidelines and ensure you develop your project plan and calendar accordingly.

Please detail the proposed dates of the activities you are expecting to deliver with your grant. Things that may be included are:

- Set up tasks (i.e. buying equipment)
- Training for staff or volunteers (i.e. route planning, mechanics or cycle training)
- Publicity activities
- Activities to be delivered for the participants.

Make sure that you detail all the activities/sessions that you intend to deliver with the grant. We expect a high level of detail for year one. We will accept more general planning for years two and three at this stage. The delivery calendar for years two and three will be reviewed as part of the end of the end of year one evaluation.

#### Year one (January 2021 - September 2021)

Please provide a timeline for the delivery of the project in year one, with at least **ten** key dates/time periods.

19th to 31st January - Consultation with community centre users the wider community and cultural leaders.

w/c 25th January - Review choice of bikes available.

by 4th February - Place order for 20 bikes with supplier.

By 4th February - Brief to shortlist of designers for posters and media

17 February - Review tools required.

17 February - Bikes delivered to Bangladeshi Community Centre.

1 February - Instruct chosen designer to prepare initial poster and media materials design

1 February - Hold information and consultation event in Bangladeshi Community Centre for both adults and the target recipients.

End of w/c 1 February - Review list of replacement parts, ensuring compatibility.

14 February - Disseminate poster and media

February - March - Four members of the organisation will attend ride leader training

April - Submit mid-year monitoring.

April – August - Social Media and email will be used to inform when the sessions are.

April – August - Maintenance workshops will be held on the first Monday each month.

May - August - Weekly maintenance check of all the bikes by the project delivery team.

May - August - Cycle Confidence sessions will take place two times a week

May to August - Monthly check on spare parts and maintenance equipment, replacing parts.

August - Led rides on Wednesday and Saturdays on quiet routes.  
August - Informal and ad hoc, depending on interest, led rides on London bike hire scheme.  
September Full maintenance check.  
September Submit rear 1 report

### Year two (December 2021 - September 2022)

Please provide a timeline for the delivery of the project in year two, with at least **five** key dates/time periods.

1st week of December - Order/buy spare parts needed based on usage in Year 1

2nd week of December / January - Led rides continue for the participants of Year 1, twice a week

February - Course leaders to attend ride leader/first aid refresher course where necessary.

March - Submit mid-year monitoring

April - July - Cycle Confidence sessions will take place two times a week for new participants in year 2. Weekly led rides continue.

Mid - end August - Led rides on London bike hire scheme with participants aged 16 plus, where appropriate.

September - Full maintenance check of all bikes. List of spares needed to be compiled

September - Pre- Year 3 discussions re: life of the project after WCGL funding.

September - Submit year 2 report.

### Year three (December 2022 - September 2023)

Please provide a timeline for the delivery of the project in year three, with at least **five** key dates/time periods.

1st week of December - Order/buy spare parts needed, including stocking up on brake pads, cables.

2nd week of December– January - Led rides continue for the participants of Year 1 & 2, twice a week. This may be varied later in the year as weather affects participation levels.

December– March - Monthly maintenance workshops will continue.

February - Course leaders to attend ride leader, instructor, maintenance, first aid refresher course.

February - 2 participants from Year 2 who are over 18 to take part in ride leader training.

April - July - Cycle Confidence sessions will take place two times a week for new participants in year 3, and those who require further training from years 1 and 2. Weekly led rides on Sundays for participants from Year 1 and 2. Monthly check on spare parts and maintenance equipment.

July - Developing plan for project after WCGL funding.

August - Led rides on Wednesday and Saturdays on quiet routes around the area.

September - Prepare and submit End of project report.

## Grant budget breakdown

### Part 5 - Grant budget breakdown

#### Important Information on the Grant budget breakdown spreadsheet

This section of the application form requires you to fill out a spreadsheet with the specific details of how you intend to spend the grant money for each of the years that you are planning to deliver your project.

Make sure you familiarise yourself with the WCGL calendar on Appendix 1 and the Payment of grant information (including spending deadlines) on section 7.4 of the Application guidelines and that you plan your budget breakdown accordingly.

You should aim to obtain quotes for all items listed in your budget to ensure it is as precise as possible.

Please note that:

- Your organisation will be provided, as part of the project scheme, with access to free ride leader training and first aid training for at least one volunteer or member of staff. You do not need to include this cost in your application.
- In order to conduct activities with the public your organisation needs to have public liability insurance. If your organisation does not currently have public liability insurance, make sure you include this cost in the budget.
- You will also need to insure any equipment purchased as part of the project against damage or theft. If necessary, make sure you include this cost in the budget if the equipment will not be covered by any current insurance you may have.
- For projects involving children and/or vulnerable adults, DBS checks are a requirement for all trainers, helpers, and anyone else working with these participants. These costs can also be included in your budget if required.

## Completing the form

Steps to fill out and complete the grant budget breakdown:

1. Download the 'Grant budget breakdown' spreadsheet from the link directly below this text
2. Fill out the form with the budget for each year that you are applying for funding for
3. Save the file with your changes
4. Upload the completed Grant budget breakdown using the attachments link below

5.1.a Please click [here](#) to download the Grant budget breakdown spreadsheet onto your computer.

5.1.b Please upload your completed Grant budget breakdown spreadsheet here  
To upload your file, click on the 'Browse' button to locate your file. Once you have selected the correct file, double click and click on the 'Upload' button.

## Match funding

If you need to raise funds from other sources you must be able to show that you will be able to do this and that it will not affect your project or cause a delay. Let us know if you have already raised some funds or plan to use reserves or savings. If you have applied to other funders but are yet to hear from them, tell us who they are and when you expect a decision. If you have recorded match funding in the above spreadsheet for any of the years that you have applied for, please use the fields below to explain where the funding is coming from and whether it has been secured

### Year one

Community Centre allowing use of the space for maintenance workshops and consultation for free. Any refreshments to be contributed to by Participants/families.

Unforeseen major bike repairs - £300 – this will be met from Tower Hamlets Bangladeshi Cycling Club reserves, held and ring-fenced in the Bangladeshi Women's Charity's bank account.

Helmets and bike locks - £800 – these are being purchased from fundraising through local Mosques.

Cassette tool and chain whip, Tyre levers and puncture repair kit, Multi tools, Spanner - £120 – These are being donated by Bike Tools for Schools.

London Bike hire scheme hire fee would be met by participants as they take part.

### Year two

Community Centre allowing use of the space for maintenance workshops and consultation for free. Any refreshments to be contributed to by Participants/families.

London bike hire scheme hire fee would be met by participants as they take part.

### Year three

Community Centre allowing use of the space for maintenance workshops and consultation for free. Any refreshments to be contributed to by Participants/families.

London bike hire scheme hire fee would be met by participants as they take part.

## 5.3 With your project deliverables and objectives in mind, how have you worked out your costs?

We have researched prices through discussion with the vendors and through the internet. Donations have been agreed.

For replacement items, this has been based on experience as to how often items will need repairing.

The increased need for tyres and major repairs in years 2 and 3 reflects that the bikes will age, and potentially be used more in the final years of the project.

## 5.4 How will your project continue to run and be sustained after you have spent the grant?

During Year 2 and 3 the bikes and helmets will be available to hire by over 16 year olds who have taken part in the training and are of a sufficient standard to hire the bikes.

The hire cost for these will be minimal, to cover the cost of maintenance equipment.

This hire scheme will continue at the end of the funding, with hire charges altered as necessary. This will allow the bike stock to continue to be used past the duration of the funding.

It is also envisaged that by training the project delivery team and older participants, a network of volunteers will be established. This will allow for project activities, such as maintenance workshops and cycle confidence sessions, to continue. A smaller number of sessions would take place per year. Participants would become eligible to hire the bikes, as during the funding period.

Volunteering with the organisation will also give the opportunity to gain work experience. This will be invaluable for future employment prospects, especially in a city where cycling is growing in popularity. The benefits the work experience will not be limited to cycling based jobs, volunteering shows future employers many skills which are useful in any workplace.

If you require any assistance with completing this budget breakdown, or have any queries about how this should be done, please get in contact with a member of the WCGL team at Groundwork on **020 7239 1286** or send an email with your query to **WCGL@groundwork.org.uk**.

## Part 6 - Data protection

### How we use your personal data

Groundwork are known as the 'Controller' of your data which means we have ultimate responsibility about how your data is used. We will only collect the personal data about you that we need to deliver our service and will share your details with Transport for London and The London Marathon Charitable Trust (the funding bodies) for assessment and administration of grant the scheme. Your information will not be processed outside of the EEA (European Economic Area).

We will process the personal data you provide for the purpose of administering your grant application (assessing your application, grant due diligence, processing grant payments, grant variations, grant monitoring, end of grant reporting). If you are successful we will use this information for administration of your grant on the basis of a contract (the Grant Agreement) between yourself Groundwork, Transport for London and The London Marathon Charitable Trust.

We are required to keep data for seven years from the end of an operational programme in case an auditor requires it, after which time it will be destroyed securely. If you do not agree to us using your details in this way, we will be unable to deliver our services to you. If funded, Transport for London, The London Marathon Charitable Trust or Groundwork London may contact any of the recipients of the grant during the term of the Grant Agreement and for up to one year after the project end date.

If you consent for us to use your information for marketing, we will keep it until you notify us that you no longer wish to receive this information. You can unsubscribe from marketing at any time.

Your personal information will not be shared for purposes other than those stated above unless you agree to it at a later time.

Under data protection legislation, you have a number of information rights which include:

- The right to request copies of your personal information
- The right to question any information we have about you that you think is wrong or incomplete
- The right to object to how we use your information or to ask us to delete or restrict how we use it.
- In some cases, the right to receive a copy of your information in a format that you can easily re-use.

If you have questions or wish to raise a complaint regarding how we handle your data you can contact Groundwork London's Data Protection Officer at [GWLondon.GDPR@groundwork.org.uk](mailto:GWLondon.GDPR@groundwork.org.uk), write to 18 – 21 Morley Street, London, SE1 7QZ or call 02079221230.

If you still have concerns about how your data is being handled you can lodge a complaint with the Information Commissioners Office of 0303 123 1113 or visit <https://ico.org.uk/>

Yes **Please tick the box to confirm that you have understood the Privacy Information above, know your rights and how your data will be used.**

## Declaration

### Part 7 - Declaration

*Once you are satisfied that you have completed the form correctly, please read the following statements carefully:*

**Declaration to be completed by the lead applicant of the Walking and Cycling Grants London Application form.**

**I have read the Application guidelines and I understand and agree to the Terms and Conditions in section 7 of the Application guidelines.**

**I agree to and certify that to the best of my knowledge the information supplied in this form is true and correct. If successful, my organisation will use the funding only for the purpose shown in this application and will meet all the terms and conditions of the grant agreement once the offer of funding has been accepted.**

**I also confirm that I am authorised to make this application on behalf of the group described in Part 1 of this application.**

Yes **By ticking this box I accept all of the above statements and I certify that all of the information I have put in this application is true and to the best of my knowledge.**

Print name

Anika Bhattacharyya

Date

05/10/2020

**Once you have completed your application form please click the “REVIEW” button below, where you will be able to review your application in full.**

**Once you are satisfied that it is complete, click “SUBMIT” at the bottom of the next page to submit your application.**